

**Board of Towing and Recovery Operators
Application Work Group Meeting
2601 W. Broad Street, 2nd Floor
Richmond, Virginia 23220**

July 20, 2011 at 12:30 pm

Members Present:

Scott Wyatt, Chairman
John J. Beall, Jr.
Lt. R. C. Hardison

Staff Present:

Barbara Drudge

Meeting Called to Order:

The meeting was called to order at 12:30 pm, and those present were Scott Wyatt, John Beall, and Lt. R. C. Hardison.

Public Comments:

There were no public comments.

Acceptance of Meeting Minutes:

Mr. Beall stated his desire to note under the Public Comments section the identity of persons who attended the June 22, 2011 meeting, but did not provide public comment. After a brief discussion, all agreed that only persons providing public comment would be identified under the Public Comments section.

The minutes were adopted as written, and on a motion by Lt. Hardison and seconded by Mr. Beall, all were in favor.

Executive Session:

A motion was made by Mr. Beall and seconded by Lt. Hardison at 12:35 pm to go into closed session to review criminal background histories for licensing and credentialing approval, pursuant to the exemption granted under Section 2.2-3711(A)(4) of the Code of Virginia..

The Application Work Group reconvened at 1:30 pm. Mr. Beall stated that only matters exempt under Virginia Code Sections 2.2-3711(A)(4) relating to a review of the criminal background histories for licensing and credentialing approval were discussed or considered during the closed meeting. Roll call by the Application Work Group to accept the above statement was unanimous.

The Application Work Group reviewed 14 driver authorization applications during the meeting, and all were approved.

Other Business:

There was no other business before the Application Work Group.

Next Meeting:

The next scheduled Application Work Group meetings are August 10, 2011 and August 31, 2011 at 12:30 pm.

Adjournment:

Mr. Wyatt moved to adjourn the Application Work Group meeting, and Lt Hardison seconded it. The motion passed unanimously, and the meeting adjourned at 1:37 pm.